

**ANTHROPOLOGICAL SURVEY OF INDIA,
Ministry of Culture, Government of India,
EN-79, Sector -V, Salt Lake City, Kolkata – 700091.**

OFFICE ORDER

No. 19-1/115/GEN/MISC/2026

2 JUN 2026
Date: 01/06/2026

Sub: Nomination of Nodal Officer for MSME Samadhaan Portal – reg.

In exercise of the powers conferred and with the approval of the competent authority, **Shri Kuntal Chakraborty, Senior Scientific Officer (SSO)**, is hereby nominated as the **Nodal Officer** for the **MSME Samadhaan Portal** with immediate effect.

2. Shri Kuntal Chakraborty, SSO, shall be responsible for the following duties in his capacity as Nodal Officer:

- Directly dealing with and monitoring the MSME Samadhaan Portal on behalf of the organization.
- Coordinating with MSME authorities and concerned officers for timely resolution of pending cases/applications.
- Ensuring prompt redressal of grievances and disputes filed on the portal by MSMEs.
- Submitting periodic status reports to the competent authority regarding the progress of cases on the portal.
- Performing any other related work as may be assigned by the competent authority from time to time.

3. All officers and staff members are requested to route all matters related to the MSME Samadhaan Portal through the Nodal Officer henceforth.

4. This order shall come into force with immediate effect.

SANTANU MITRA
HEAD OF OFFICE

No. 19-1/115/GEN/MISC/2026

Date: 01/06/2026

Copy to:

1. Shri Kuntal Chakraborty, SSO – for information and necessary action.
2. PS to Director, / JD/ HO / DDO/ Estt./Accts./Gen./PMI/ Website
3. Office File / Guard File.

SANTANU MITRA
HEAD OF OFFICE
Head of Office

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