

**Anthropological Survey of India
Western Regional Centre,
Near Central School No 1,
Pratap Nagar,
Udaipur-313001**

Registration form for the service of monitoring the incoming and outgoing movements of persons and materials and safety of exhibits, installation and other assets at the premises of Anthropological Survey of India, Western Regional Centre, Udaipur.

1. Name of Agency :
2. Full postal address :
3. Telephone/Fax No/E-mail ID
Office :
Residence :
4. Whether proprietorship or
partnership Business or Company :
5. Name and address of Proprietor/All
Partners/ Directors of Company :
6. Whether you have trade licence to
carry out the contract work
(Enclose photocopy of the licence) :
7. Whether you have licence issued by
the Competent authority under the
Contract Labour (Regulation &
Abolition Act)
(Enclose a photocopy of the license
obtained for any such contracts
recently) :
8. Number of employees in the office :
9. Total number of employees
employed for monitoring the
incoming and outgoing movements
of persons etc. (Security Guard) :
10. Name/full addresses of organization
where the Agency is presently have
employees employed for monitoring
the incoming and outgoing
movements of persons etc. (Security
Guard) :
11. Name and full address of Banker of
the Agency :
12. Whether Income Tax is paid by the
Agency (if so latest Income Tax
clearance certificate and photocopy
of PAN) :

13. Whether the firm has valid Service Tax Registration and if so, copy of the same may be enclosed :
14. Valid EPF Registration No. :
15. Valid ESI Registration No. :

Date:

Signature with Date & Seal

Note:

1. Copy of all credentials relevant to the services must be enclosed, failing which the Registration Form is liable to be rejected.
2. The Agency should quote rate as per the rate prescribed by Government of India as the minimum wage for the security guard on monthly basis and should also include statutory regulations like ESI, EPF, Bonus etc. separately in their financial bid. The Agency should also quote Service Tax as applicable and the financial bid should be furnished in a separate sealed envelope.