

Anthropological Survey of India
Government of India
Western Regional Centre
Near Central School
Pratapnagar, Udaipur – 313 001

Phone: 0294-2491775, 0294-2490635

**NOTIFICATION FOR EMPANELMENT OF SERVICE PROVIDER FIRMS
FOR CLEANING PERSONNEL AND UPKEEPMENT OF OFFICE/
LIBRARY/MUSEUM ETC.**

No. 1-34/16-Estt

Dated: 22.04.2016

Anthropological Survey of India, Western Regional Centre, Udaipur intends to empanel reputed agencies/ service providers with long standing experience in providing service for:

(a) “Upkeep and improvement of internal environment of the premises” (b) “Up-keepment of office work in administration/ Library / Hindi Section /Museum / BDA / EDP section” for a maximum period of three years including the trial period. The proforma is available in the office address given above on submission of credentials and on payment of registration fee of Rs. 500/- (Rupees five hundred) only in the form of Demand Draft, which should be drawn in favour of **“PAY & ACCOUNTS OFFICE, MINISTRY OF CULTURE, KOLKATA -1.”** The last date for submission of duly filled in proforma along with credentials is 20th May 2016 by 4.00 pm. Tenders will be issued to only those agencies who have proven experience and competence.

Head of Office
Anthropological Survey of India
Western regional Centre, Udaipur

भारतीय मानवविज्ञान सर्वेक्षण
भारत सरकार
पश्चिमी क्षेत्रीय केन्द्र
केन्द्रीय विद्यालय के पास
प्रताप नगर, उदयपुर –313 001

दूरभाष नम्बर 0294 2491775, 2490635

आन्तरिक रख-रखाव एवं साफ-सफाई व्यवस्था फर्मों से जुड़ी सेवा प्रदाता के पैनल के
लिये अधिसूचना

संख्या 1-34/16-(स्था.)

दिनांक: 22.04.2016

भारतीय मानवविज्ञान सर्वेक्षण, पश्चिमी क्षेत्रीय केन्द्र, उदयपुर में सेवा प्रदान करने के क्षेत्र में लंबे समय का अनुभव रखने वाली प्रतिष्ठित एजेंसियों /सेवा प्रदाताओं को "परिसर का रख-रखाव और आन्तरिक वातावरण के सुधार" (अ) Administration / Library /Guest House/Museum/Hindi Section / BDA /EDP Section के रख-रखाव हेतु (ब) प्रताप नगर, उदयपुर स्थित भवन तथा परिसर साफ-सफाई व्यवस्था हेतु परीक्षण अवधि सहित तीन वर्ष की अधिकतम अवधि के लिये सूचीबद्ध करना चाहती है । उपरोक्त कार्यों में निपुण सेवा प्रदाताओं एजेंसियां सर्वेक्षण के कार्यालय भारतीय मानवविज्ञान सर्वेक्षण, संस्कृति मंत्रालय पश्चिमी क्षेत्रीय केन्द्र, प्रताप नगर चौराहा उदयपुर से निर्धारित पंजीकरण प्रोफार्मा प्राप्त करें व इस सम्बन्ध में एक प्रोफार्मा सर्वेक्षण की वेबसाइट www.ansi.gov.in से डाउनलोड कर सकते हैं तथा उसे उचित सूचना/ आवश्यक जानकारी भरने एवं सभी कागजातों को संलग्न करने के पश्चात रू. 500/(रूपये पांच सौ मात्र) के डिमांड ड्राफ्ट जो कि Pay & Accounts office, Ministry of Culture, Kolkata-1 के पक्ष में होना चाहिए, सर्वेक्षण में जमा करें । विधिवत् भरी हुई प्रोफार्मा जमा करने की अंतिम तिथि 20 मई 2016 सांय 4 बजे तक है। जिन एजेंसियों के पास जरूरी अनुभव और योग्यता पाई जाएगी,केवल उन्हीं एजेंसियों को निविदाएँ जारी की जायेगी ।

कार्यालय प्रमुख
भारतीय मानवविज्ञान सर्वेक्षण,
पश्चिमी क्षेत्रीय केन्द्र,
उदयपुर-313001

Name of organization : **Anthropological Survey of India**
Address : Western Regional Centre,
Pratapnagar Chowraya, Near Central School,
Udaipur 313 001

Registration Form for the service of Upkeep & Improvement of internal environment services at the premises/campus of Anthropological Survey of India, Western Regional Centre, Pratapnagar Chowraya, Udaipur 313 001

- 1 Name of Agency :
- 2 Full postal address :
- 3 Telephone/Fax number(s)/E-mail ID :
Office :
Residence :
- 4 Whether proprietorship or partnership Business or Company :
- 5 Name & address of Proprietor/All Partners/ Director(s) of Company :
- 6 Whether you have trade licence to carry out the contract work (enclose Xerox copy of the licence) :
- 7 Whether you have licence issued by the Competent authority under the Contract Labour (Regulation & Abolition Act) :
(Enclose a Xerox copy of the licence obtained for any such contracts recently)
- 8 Number of employees in the office :
- 9 Total number of employees employed by the Agency in all sites for Upkeep & Improvement of internal environment services :
- 10 Name/full addresses of all organizations where the agency is presently have Upkeep & Improvement of environment services (indicate in each case date from which contract is being held) :
- 11 Name & full address of Banker of the Agency :
- 12 Whether Income Tax is paid by the Agency (If so latest Income Tax clearance certificate/photocopy of PAN) :
- 13 Whether the firm has got valid Service Tax Registration and, if so, copy of the same may be enclosed) :
- 14 Valid EPF Registration No. :
- 15 Valid ESI Registration No. :

Date:

Signature with date & seal

Copies of all credentials relevant to the services must be enclosed, failing which the Registration Form is liable to be rejected.

Name of organization : Anthropological Survey of India
Address : Western Regional Centre,
Pratapnagar Chowraya, Near Central School,
Udaipur 313 001

**Registration Form for the service to Upkeep Office/Library/Guest Room/Museum/ BDA/ Hindi Section of
Anthropological Survey of India, Western Regional Centre, Pratapnagar Chowraya, Udaipur 313 001**

- 1 Name of Agency :
- 2 Full postal address :
- 3 Telephone/Fax number(s)/E-mail ID :
Office :
Residence :
- 4 Whether proprietorship or partnership Business or Company :
- 5 Name & address of Proprietor/All Partners/ Director of Company :
- 6 Whether you have trade licence to carry out the contract work (enclose Xerox copy of the licence) :
- 7 Whether you have licence issued by the Competent authority under the Contract Labour (Regulation & Abolition Act) :
(Enclose a Xerox copy of the licence obtained for any such contracts recently)
- 8 Number of employees in the office :
- 9 Total number of employees employed by the Agency in all sites for Upkeep & Improvement of internal environment services :
- 10 Name/full addresses of all organizations where the agency is presently have Upkeep & Improvement of environment services (indicate in each case date from which contract is being held) :
- 11 Name & full address of Banker of the Agency :
- 12 Whether Income Tax is paid by the Agency (If so latest Income Tax clearance certificate/photocopy of PAN) :
- 13 Whether the firm has got valid Service Tax Registration and, if so, copy of the same may be enclosed) :
- 14 Valid EPF Registration No. :
- 15 Valid ESI Registration No. :

Date:

Signature with date & seal

Copies of all credentials relevant to the services must be enclosed, failing which the Registration Form is liable to be rejected.

**Anthropological Survey of India
Western Regional Centre
Udaipur 313 001**

Contact Person : **Dr.B.K.Mohanty**
Head of Office
howrc@ansi.gov.in
bibhumohanty.2008@rediffmail.com

Address : **Anthropological Survey of India, Western
Regional Centre, Pratapnagar Chowraya,
Udaipur 313 001, Rajasthan**

Telephone No. : **0294-2491775, 0294-2490635**

Fax No. : **0294-2491775**